



County of Los Angeles CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration
500 West Temple Street, Room 713, Los Angeles, California 90012
(213) 974-1101
<http://ceo.lacounty.gov>

WILLIAM T FUJIOKA
Chief Executive Officer

February 12, 2013

To: Supervisor Mark Ridley-Thomas, Chairman
Supervisor Gloria Molina
Supervisor Zev Yaroslavsky
Supervisor Don Knabe
Supervisor Michael D. Antonovich

From: William T Fujioka
Chief Executive Officer

A handwritten signature in black ink, appearing to be "W. T. Fujioka", written over a horizontal line.

Board of Supervisors
GLORIA MOLINA
First District

MARK RIDLEY-THOMAS
Second District

ZEV YAROSLAVSKY
Third District

DON KNABE
Fourth District

MICHAEL D. ANTONOVICH
Fifth District

SHERIFF REQUEST TO APPOINT MR. CONRAD MEREDITH TO THE POSITION OF ASSISTANT DIVISION DIRECTOR, SHERIFF

The Sheriff, with the support of the Chief Executive Officer (CEO), requests approval to appoint Mr. Conrad Meredith to the vacant and budgeted position of Assistant Division Director, Sheriff, Item No. 1069, at an annual base salary of \$154,081. The base salary placement for Mr. Meredith onto Management Appraisal and Performance Plan Tier II Salary Range S16, Step 6 (the Board approved range for this position) will place Mr. Meredith in the second quartile of the range. This salary is recommended based on Mr. Meredith's extensive experience and the roles and responsibilities he will perform as Assistant Division Director for the Sheriff.

As Assistant Division Director, Mr. Meredith will report directly to the Division Director, Glen Dragovich, and be responsible for assisting in planning, organizing, directing, and evaluating the work of the Administrative Services Division which includes Fiscal Administration, the Financial Programs Bureau, the Facilities Services Bureau, the Facilities Planning Bureau, Personnel Administration, and the Contract Law Enforcement Bureau. In this role, Mr. Meredith will work towards integrating division operations and services with departmental service needs while directing the administration of a variety of services, programs, and projects. Additionally, Mr. Meredith will be responsible for overseeing the analysis, coordination, control of expenditures, and the development and preparation of the budget for the department, and for assisting in representing the department in fiscal, administrative, and programmatic matters to the CEO and the Board of Supervisors.

Mr. Meredith has more than 28 years of progressively responsible experience working for the County of Los Angeles including more than 13 years working for the Sheriff Department. Currently, Mr. Meredith is the Director over the Financial Programs Bureau and is responsible for overseeing and monitoring the department's \$2.7 billion budget. Prior to his current

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Each Supervisor
February 12, 2013
Page 2

assignment, Mr. Meredith functioned as Assistant Director over Budget Operations and as Administrative Services Manager III over Budget Services and Special Accounts. Additionally, Mr. Meredith worked for the Municipal Court as a Principal Program Analyst and the CEO as a Management Analyst. Mr. Meredith started his County career as an Accountant for the Department of Health Services.

Mr. Meredith's educational qualifications include a Bachelor of Science degree from Loyola Marymount University and a Master of Arts degree from the University of Southern California.

In accordance with policy concerning managerial appointments, unless otherwise instructed by the Board by February 27, 2013, the CEO will advise the Sheriff that authorization has been granted to proceed with Mr. Meredith's appointment to Assistant Division Director, Sheriff, at an annual base salary of \$154,081, effective no sooner than February 28, 2013.

If you have any questions, please contact me, or your staff may contact Steve Masterson at (213) 974-8481.

WTF:BC:SJM
AP:ra

c: Sheriff
Executive Office, Board of Supervisors
County Counsel

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